



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



06 January 2026

OFFICE MEMORANDUM
OM No. 003, s. 2026

**NOTICE OF MEETING OF UTILITY PERSONNEL OF DEPED
DIVISION OF QUEZON**

To: AOV Maria Dolores D. Atienza
Utility Personnel
General Services Staff
All Others Concerned

There will be a Meeting on **January 07, 2026, Tuesday, 01:00 P.M.** at Admin Office, DepEd Division of Quezon Brgy. Talipan Pagbilao, Quezon.

The agendas of the meeting are as follows:

- A. Station/Post
- B. Monitoring Tool (Daily and Monthly)
- C. 5S
- D. Issues and concerns

Attendance is a must. For strict compliance.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

AdmLabm01/06/2026

DEPEDQUEZON-TM-SDS-04-010-005



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